

The Sheena Booth Music Trust

Annual Report and Accounts for the year ending 5th April 2009

We have had three sessions this half term and they have all been brilliant. Luke brings with him such enthusiasm and energy and works very hard to keep the sessions on track.....The music they have provided has given the children on the Acorn Unit a really positive experience for them to take away from a hospital stay.

Home and hospital teacher at Whipps Cross Hospital
where the Trust collaborates with the Guildhall School of Music

The scheme has been an enormous success ... the children have gained confidence and a great sense of pride in their achievement. Similarly, the class teachers who have learnt along side the pupils have got a great sense of satisfaction from the classes.

School governor's report on Whole Class Teaching scheme
at Stroud Green Primary School, funded by the Trust

“ ... My time in the States was an unforgettable experience and I am truly grateful that the trust has been funding my musical studies and allowing me to develop and progress as a musician during my time as a Sixth Form Student.....”

A student whose music lessons the Trust funded

The players were so enthusiastic that any stereotypical images the children might have had about classical musicians were completely dispelled. We are sure that many children will have been inspired to want to learn instruments themselves.

Teacher at a school visited by the English String Quartet
which the Trust funded

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Foreword by one of our patrons, John Rutter CBE

The premature death of Sheena Booth after a courageous battle with cancer left an aching gap in the hearts and lives of the many people who knew her. As a person she was warm, approachable, kind, and immensely loyal to her friends and family. As a musician and teacher, she numbered plenty of stars of the musical profession amongst her friends but, characteristically, devoted her efforts as a teacher to helping those who were just setting out on the path to stardom, or who might never perhaps become stars but whose gifts deserved to be nurtured and encouraged to their full potential. Every one of Sheena's pupils, of whatever age or ability, was made to feel they were special, and walked a bit taller after a lesson with her.

We, her friends, were delighted when her husband Edmund, along with a number of supporters, set up the Sheena Booth Trust so that her work could live on, in the area of the London/Essex border where she had lived and taught for so many years and among the young people she cared about so deeply. The projects and people they have supported have been wisely and imaginatively chosen, and the benefits will be felt for many years to come.

In a world where so many trusts and charities, perhaps inevitably, are large and a little impersonal, it is immensely heartwarming to find one which is small enough for the aims and ideals of the person whose name it bears to shine through. I am delighted and proud to be associated with the Sheena Booth Trust, and am inspired by its remarkable and continuing achievements, which are outlined in this report.

A handwritten signature in black ink on a light grey background. The signature reads "John Rutter" in a cursive style. Below the name is a long, horizontal, slightly curved line that extends to the right.

Objectives and Activities of the Trust

The Trust was set up in memory of Sheena Booth, an East London music teacher who died in December 2002. The purpose of the Trust is to continue Sheena's work of furthering the musical development of children and young people. It is a grantmaking charity which concentrates its main energies on distributing the capital and income at its disposal. Fund raising events are also undertaken, but this is a secondary activity, and since the events are all musical in nature, these events also further the Trust's objectives directly. The Trustees actively monitor and, where possible and appropriate, assist the projects the Trust supports. Most of the projects supported are in North and East London. This is for a number of reasons: - to reflect the area where Sheena worked, to enable the Trustees more easily to monitor the projects, and to limit the geographical extent of activities of this relatively small charity.

The Trustees have established the following general guidelines for allocating grant money.

- 1) The Trust's work will predominantly be directed to musical education as part of a general education, rather than for training or encouraging young professionals for a career in music. All levels of skill and ability will be included in the Trust's remit, with no particular ability range being favoured.
- 2) No particular musical instrument should be favoured; on the contrary, as wide a possible a range of instruments and musical styles should be encouraged.
- 3) Development of listening as well as playing skills will be included in the Trust's remit.
- 4) The Trust will seek to encourage group musical activities, for example in choirs, chamber music groups and orchestras, as well as solo playing skills.
- 5) When prioritising grants, preference will be given to causes where there is most need and where other sources of assistance are not available.
- 6) The majority of grants are likely to go to school age children, with support to causes for young people in their twenties forming a lower percentage of the grant money allocated.
- 7) Preference will be given to grants for projects in the area in which Sheena Booth worked (i.e. Redbridge and surrounding London boroughs) although applications from other areas will be considered.
- 8) The Trustees will aim over time broadly to reflect the balance of interests set out in these guidelines.

The Trustees have decided to support five general classes of projects, as follows.

- 1) Grants to the Music Services of the London Boroughs of Redbridge and Haringey, for a specific single project in each borough.
- 2) Direct support to schools for various music-related programmes.
- 3) Provision of musical experiences for children in hospitals and hospices, in conjunction with the Guildhall School of Music.
- 4) Provision of musical opportunities for children with special needs.
- 5) Grants for private music lessons in cases where they would otherwise be hard to afford.

Structure, governance and management of the Trust

The Sheena Booth Music Trust, 11 Buckingham Road London E18 2NH, is registered with the Charity Commissioners no. 1099663. The Charity is constituted as a Trust, by Deed of Trust dated 10 January 2003.

The Trust is administered by a management committee consisting of all the Trustees, which takes all policy and executive decisions relating to the Trust. The Trust Deed requires at least two ordinary meetings of Trustees to be held per year, and three such meetings were held in the period under report. The five original Trustees, named below, are still in office; any future appointments would be made by the Trustees at a special meeting.

Janie Andrews
Deborah Behrman (secretary)
Edmund Booth (chair and treasurer)
Rachel Douglas
Baerbel Grange

The Trust's bankers are the CAF Bank, West Malling, ME19 4TA.

The Trust, and its Trustees, do not act as custodian trustees.

Achievements and performance

The Trust's sixth year of operation was planned as its penultimate one (although it has subsequently been decided that the formal winding up will take place slightly later, a few months into its eighth year). Consequently, our energies were directed to deciding how best to use the remaining funds at our disposal, and to ensuring that our grant holders were aware that they could not expect funding to continue much longer. These terminal activities did not however prevent us from starting a new and very promising project with Redbridge Music Service, as explained below.

Our long and highly successful association with the Guildhall School of Music & Drama (GSMD) came to an end, but we are delighted to report that the associated project has now been permanently established with full funding from GSMD. For five years, Luke Crookes, with funding from the Trust, has been taking groups of GSMD students to the children's and old people's wards of Whipps Cross hospital in North London, and later to Haven House children's hospice, to conduct 'musical experiences'. It is a great tribute to Luke's remarkable abilities as a musical facilitator that this now forms a permanent and official part of GSMD's 'Community Music' programme, but we are also proud that this arose from a Trust initiative, and that the programme was developed by Luke working closely with the Trustees. We consider that this is one of the Trust's most significant achievements. We wish Luke and his colleagues at the Guildhall every success with the future of the project.

We made our last grant in Haringey for the whole class string teaching programme at Stroud Green Primary school. In previous years, we have given grants to Redbridge Music Service for a brass teaching programme in a primary school, principally to buy instruments. However, Mossford Green Primary school now has sufficient cornets for its needs and in close association with Eric Forder of the Redbridge Music Service, and Karen MacKenzie of ColourStrings, we have helped to fund a ColourStrings for the first year classes of a primary school. The first year of the programme is intended to develop basic musical skills; the intention is to extend this to start instrumental skills in the second year. All four classes of the year 1 intake attend the sessions. The programme is being run at a brand new primary school, and the headteacher and her staff not only enthusiastically supported the programme while it was being developed, but after its first year, are continuing to do so. Better still, the Music Service has committed two of its staff part time to the programme, which includes a training element both for them and for the non-specialist staff at the school.

We gave our final grant to the Kaos Signing Choir for Deaf & Hearing Children, which under its remarkable directors Suzy Davies and Ali Wood enthuse choirs which include a large proportion of children with hearing difficulties. Other final grants were to the composer David Stoll for projects for children with special needs and the Nonesuch Orchestra, which enthuses children in schools all over London. We continued to pay for individual music lessons for about a dozen children who would otherwise find it difficult to afford them, and also supported Rhythmically Speaking, a well established group which conducts percussion based music sessions in schools, and we will continue that support next year.

We believe the only major risk we face is that one of our grant holders is not effective in using the grant to further our objectives. The Trustees believe that our close vetting of projects, the widespread range of projects supported and our good contacts with grant holders minimises this risk.

The next page lists our grant holders during the year, and shows the amounts of the grants made.

List of grant holders for 2008 to 2009

Beneficiary	£	Description of project
a) School based projects		
London Borough of Redbridge Music Service	£2,252	For a ColourStrings programme with a four class Year 1 group at Cranbrooke Primary School
London Borough of Haringey Music Service	£2,000	For a whole class teaching project at Stroud Green primary school, supplementing grants from other sources
Nonesuch Orchestra	£2,100	To employ two young professionals with special duties towards the orchestra's work in schools, and to conduct two concerts in London schools
Rhythmically Speaking	£2,160	Two samba percussion sessions at each of three London primary schools
b) Music for children with special needs		
Kaos Organisation	£3,000	Taster sessions at 30 London schools, and training for signing assistants
Brookfields House special needs school, London E18	£1,050	Composing projects with David Stoll, summer 09
c) Direct assistance with music lessons		
Grants to music teachers for individual lessons	£3,475	Grants for individual music lessons for 14 children, mainly in north & east London schools, who would otherwise have found it difficult to afford them
TOTAL	£16,037	

Plans for future periods

Figures 1 & 2 on page the next page show the trend of income and expenditure over the first six years of the Trust's life and indicate our budget plans up to the summer of 2010, when we expect the Trust to wind up, having expended all its resources. The Trust was established as an organisation with a limited life primarily funded by money from the family of Sheena Booth and the last such grant was made in July 2007. The public's generosity in complementing that money has been much more successful than originally expected, particularly for a grant making organisation that did not intend to devote a major effort to fund raising. However, we have decided that rather than continue to operate after 2010 on a much reduced level, we will close the Trust when the reserves run out.

During the final 15 months of the Trust's operation, from April 2009, we will continue to pay for music lessons for some of the children we have supported in the past; where appropriate, these grants will take the lessons up to the end of the summer term 2010, but not beyond. We are committed to making a contribution of £1,000 towards a Voices Foundation project in a north London school; we have supported them in the past, and were impressed by their effectiveness. We are also supporting another schools project with the percussion group Rhythmically Speaking. Finally, we have allocated between £1,500 to £2,000 to the ColourStrings project in Redbridge. We are very pleased to report that the Music Service and the school itself is also committing significant funds to the project, and we are confident that it will continue after the Trust has been wound up.

We are planning a final concert on Saturday 6th March 2010 at which some of those that the Trust has assisted in their journey towards music will perform. For further details, please consult our website www.booth-seismic.co.uk/sheena.

According to the largest ever survey of local authority music services [in 2005] more than 26,000 children are waiting to learn to play musical instruments because of a shortage of places. Some pupils have been on music waiting lists for more than six months. The academics argued that learning to play a musical instrument was important for all children, not just those who had a particular talent or who contemplated a career in music. "Research with instrumental music teachers supports these findings. They believe that the benefits of learning to play an instrument include the development of social skills, gaining a love and enjoyment of music, developing teamwork, developing a sense of achievement, confidence and self-discipline, and developing physical co-ordination," their report said. The survey also showed that music lessons were not just the preserve of the white middle classes. Twelve per cent of pupils having music lessons were eligible for free school meals, an indicator of poverty.

Extract from a report by Sarah Cassidy, in the Independent, 2nd January 2006

Financial review

During the year, fundraising and donations from the general public produced £2,281 net, half last year's record total, but still creditable for a charity that was not set up primarily for fundraising. Our charitable status enabled us to recover £3,910 from HM Revenue and Customs; this arose from last year's record donations which included the final payment from the family of Sheena Booth, and so next year's Gift Aid repayment will be very much less. We won a prize of £750 in the CAF Bank's annual 'Online Accounts' award, not a bad achievement for an amateur accountant. Investment in some fixed rate bonds before the collapse of interest rates resulted in interest payments of £919, giving a total income of £7,960. We distributed £1,037 to a wide variety of projects in London, listed on page 7, which left us with financial reserves of £9,221 at the end of the financial year. Given our intention to use both capital and income to support grant making at a rate likely to exhaust reserves by the middle of 2010, we propose to continue holding all our reserves as cash and short term bonds. We are proud of the fact that our only significant expense was the legal cost of establishing the trust in 2003; 99% of the money donated to date has been spent on grants.

Figures 1 and 2 give a summary of our financial affairs over the last 5 years, and show our budgeted proposals for 2009 to 2010.

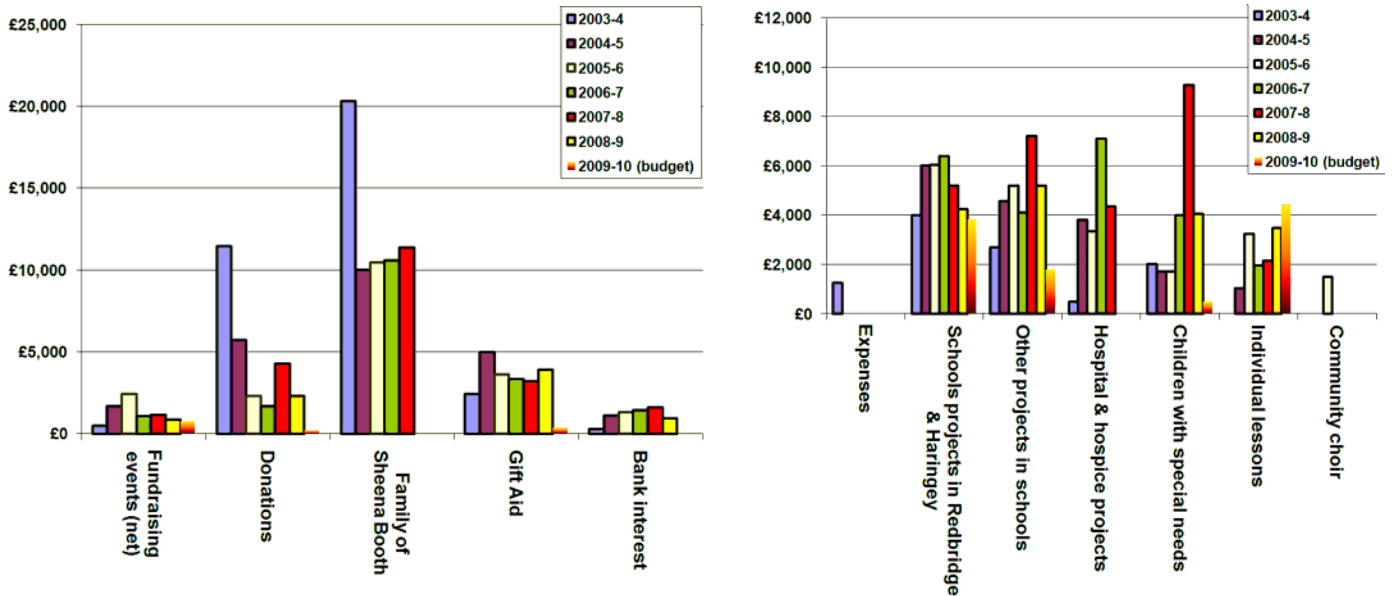


Figure 1: Actual and projected income and grants, 2003-2010

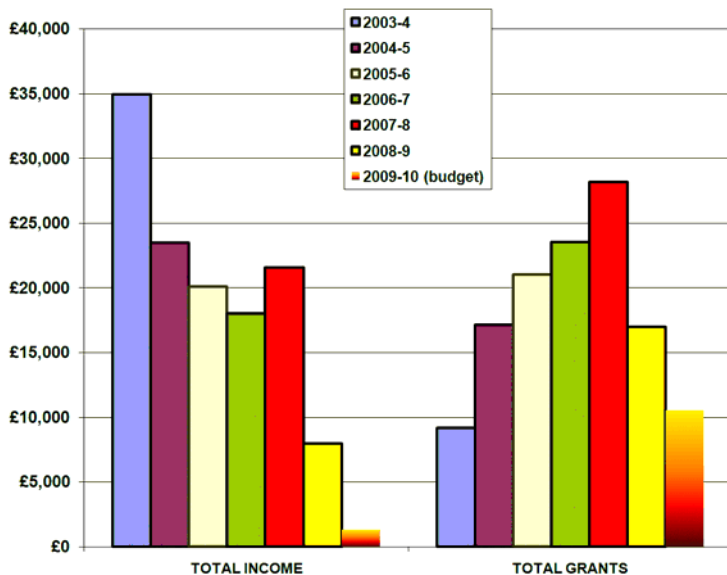


Figure 2: Total income and grants, 2003-2010

Acknowledgements and thanks

The Trustees give their sincere thanks for the support of our three patrons, John Lill CBE, John Rutter CBE and Sir John Tavener and also to our honorary accountant, Andrew Marflow. Steve Bingham, on solo violin fortified by a bewildering array of electronic gear, gave a remarkable recital, and Armin Zanner, accompanied by Danielle Salamon gave a memorable performance of Schumann's Dichterliebe. Laura Walker and her friends from the Guides gave a lovely concert for us. We are very grateful to them all, as much for the wonderful music making as for the money they raised.

Report signed by one Trustee on behalf of all the Trustees

Edmund Booth

Edmund Booth (Trustee)

Date of approval: 2nd November 2009

Accounts for year to 5th April 2009

I report on the accounts of the Trust Fund for the year ended 5 April 2009, which are attached

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

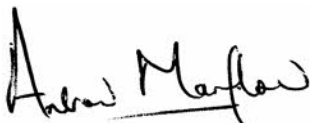
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



AJ Marflow
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Standish
Wigan WN6 0TJ

20th October 2009

RECEIPTS and PAYMENTS ACCOUNT
for the year ending 5th April 2009

Section A: Receipts and payments					
		Unrestricted funds			<i>Last year</i>
A1 Receipts					
INCOME FROM FUNDRAISING					
		Income	Expenses	Net	
	Steve Bingham concert August 08	£312	£35	£277	
	Zanner/Salamon: Dichterliebe concert Mar 09	£732	£180	£552	
TOTAL INCOME FROM FUNDRAISING		£1,044	£215	£829	£1,122
INCOME FROM DONATIONS					
	Gift aided donations			£1,115	£13,907
	Other donations via Charity Aid Foundation Bank by cheque & credit card (Note 4)			£1,177	£812
	Other donations			£10	£922
TOTAL DONATIONS				£2,302	£15,641
BANK DEPOSIT INTEREST				£295	£362
INTEREST ON MATURING FIXED RATE BOND				£624	£1,245
INCOME TAX RECOVERED UNDER GIFT AID (Note 5)				£3,910	£3,201
A2 Asset and investment sales, etc.					
				-	-
Total receipts				£7,960	£21,571
A3 Payments					
GRANTS MADE (Note 4)					
	London Borough of Redbridge Music Service			£2,252	£3,200
	London Borough of Haringey Music Service			£2,000	£2,000
	Schools based projects			£4,260	£7,220
	Children with special needs			£4,050	£9,270
	Guildhall School of Music & Drama - work with children in hospitals and hospices			-	£4,340
	Support for individual music lessons			£3,475	£2,159
TOTAL GRANTS MADE				£16,037	£28,189

(Continued on next page)

RECEIPTS and PAYMENTS ACCOUNT - continued
for the year ending 5th April 2009

Section A: Receipts and payments - continued				
Total payments (carried forward from page 12)			£16,037	£28,189
Total receipts (carried forward from page 12)			£7,960	£21,571
Net of receipts/(payments)			-£8,077	-£6,618
A6 Cash funds last year end			£17,298	£23,916
Cash funds this year end			£9,221	£17,298

Section B: Statement of assets and liabilities at the end of the period		
B1 Cash funds	Charity Aid Foundation current account	-£107
	Charity Aid Foundation deposit account	£9,327
	Total cash funds	£9,220
B2 Other monetary assets	None	
B3 Investment assets	None	
B4 Assets retained for the charity's own use	None	
B5 Liabilities	None	

Note 1: The format of these accounts is based on a simplified version of the Charity Commission standard template CC16a

Note 2: All the Trust's receipts and payments were unrestricted, so no columns are shown for endowment or restricted funds

Note 3: No payments were made to the Trustees or the Honorary Accountant for personal or other expenses, nor were any other emoluments paid to them.

Note 4: Donations via Charity Aid Foundation Bank includes £750 prize money from CAF Online Accounts Awards

Note 5: Income tax recovered under Gift Aid shown for the year to 5th April 2009 relates to donations made in the previous year.

Note 6: A detailed breakdown of the grants made is given on page 7.

Note 7: Nominal overdraft accounting for uncleared cheque. Actual balance at bank in both current and deposit accounts remained positive throughout the year.

STATEMENT OF FINANCIAL ACTIVITIES
for the year ending 5th April 2009

			<i>Last year</i>
A	Incoming resources		
A1	Incoming resources from generated funds		
A1a	Voluntary income (Note 2)	£6,212	£18,842
A1b	Activities for generating funds	£829	£1,122
A1c	Investment income (Note 3)	£919	£1,607
A2	Incoming resources from charitable activities	-	-
	Total	£7,960	£21,571
B	Resources expended		
B1	Cost of generating funds		
B1a	Cost of generating voluntary income	-	-
B1b	Fundraising trading	-	-
B1c	Investment management costs	-	-
B2	Charitable activities (Note 4)	£16,037	£28,189
B3	Governance costs		-
	Total	£16,037	£28,189
	Net incoming/outgoing resources	-£8,077	-£6,618
E	Reconciliation of funds		
	Total funds brought forward	£17,298	£23,916
	Total funds carried forward	£9,221	£17,298

Note 1: The format of the Statement is based on a simplified version of Table 3 in the Charity Commission's Standard of Recommended Practice for accounting and reporting by charities: SORP 2005.

Note 2: Voluntary income shown includes the Gift Aid repayments made during the year being reported, for donations in the previous year.

Note 3: The investment income represents interest payments on cash deposits at the Charities Aid Foundation Bank and interest on two maturing Birmingham Midshires CAF fixed rate bonds.

Note 4: A detailed breakdown of the grants made is given on Page 7.

Accounts signed by one Trustee on behalf of all the Trustees

Edmund Booth (Trustee)

Date of approval: 2nd November 2009